



48th Annual Georgia Apple Festival
October 12/13 & 19/20, 2019
Ellijay, GA
Local Non-Profit Application
Deadline: March 31, 2019

For office use only:	
Amount Paid	_____
Payment Receipt Date	_____
Payment Type	_____
Check #	_____
Database Updated	_____
Accept	_____ Decline _____ Booth # _____

****Limited non-profit spaces available. Only nonprofits located in and directly serving Gilmer County eligible.**

Organization Name _____ Contact Name _____

Mailing Address _____ City, State, Zip _____

Business phone _____ Cell phone _____

E-Mail Address _____ Website _____

Weekends applying for: _____ October 12/13 _____ October 19/20

Preferred Location: _____ Outside 15x15 _____ Pavilion 12x12 _____ Inside 7x10

Fees:	Quantity	Price	# of Weekends	Amount
Booth rental	_____	x \$25	_____	_____
Electricity	_____	x\$10	_____	_____
(Note: Electricity only available inside or pavilion)				
TOTAL				_____

Payment Information: Payment in full required with application.
If paying by check or money order: Mail to Georgia Apple Festival, PO Box 1225, Ellijay, GA 30540

Credit card number: _____ **Expiration date:** _____

Security code _____ **(3 digits on back of card)** **Billing Zip code** _____ **Name on card** _____

A signed application certifies that you understand, accept and agree to abide by all rules, regulations, & procedures stated throughout the Georgia Apple Festival application package. Additionally, I agree to release, hold harmless and indemnify the Apple Festival Board, the Ellijay Lion’s Club, Gilmer County Chamber of Commerce, the Ellijay Lion’s Club Charities Inc., the Ellijay Apple Fest Inc, d/b/a Georgia Apple Festival from any responsibility, personal liability, loss or damage in connection with the festival.

_____ **Signature** _____ **Date**

Georgia Apple Festival Rules & Regulations

Important Dates

March 31- Application Deadline. Returning vendors will not be given same space considerations if received after this date.

May 15- Acceptance letters or non-acceptance letters with refunds will be sent following the jury process. Letters will be sent by US Postal Service.

August 1- Any withdrawal from the festival must be done in writing before August 1, 2019, for a full refund. No refunds will be given after August 1. Emails are acceptable and should be sent to gaapplefestival@ellijay.com

APPLICATION PROCESS: Local Non-Profit Organizations

1. If the number of local non-profit organization applications exceeds 8, a raffle will be held to fill the 8 available spaces. The raffle will be held April 5, 2019 at the Gilmer County Chamber of Commerce office. For information about attendance at the raffle, please call the chamber office at 706.635.7400. All organizations will be notified at time of raffle.
2. A signed application constitutes a contract to follow all rules and regulations. It is a contract to participate, personally, if accepted.
3. Any exhibitor not abiding by these rules set by the Apple Festival Board will forfeit their privilege to participate in the current and future shows.
4. The Apple Festival board will make every effort to honor specific booth requests. However, ***we cannot guarantee booth locations and reserve all rights to booth placement.***
5. ***Payment in full MUST be submitted with an application. No partial payments or deposits will be accepted. No one will be allowed to pay upon arrival at the festival. A canceled check does not indicate acceptance.***
6. Any withdrawal from the festival must be done in writing before August 1, 2019, for a full refund. No refunds will be given after August 1. Emails are acceptable and should be sent to gaapplefestival@ellijay.com

PRODUCT

1. Nonprofit booths are available only for local nonprofits located and directly supporting the Gilmer County community.
2. ***Non-profit booths are intended for educational/informative use only and the limited sale of items directly related to the non-profit.*** These materials/products cannot be commercial products. A description of booth activity is required.
3. Resale of wholesale items (buy/sell) **IS NOT** permitted and will result in immediate dismissal without refund. No manufactured, imported (commercial) items will be allowed.
4. Exhibitors may only show and sell work, in which they have been accepted. Any items of work not listed in the application, and/or not created by the exhibitor must be removed from the show. Management will prohibit the installation and operation of any exhibits not meeting its approval.
5. All articles and displays must be in good taste with no reference to race, ethnic, gender, sexual, or religious prejudice. No obscene items will be allowed.

BOOTH DISPLAY & SET-UP

1. The applicant must be present for check-in and sign the waiver of liability.
2. Check-in and set-up will be Thursday, October 10, Friday, October 11 or Friday, October 18, 9:00 a.m. to 6:00 p.m. and on Saturdays, 7:00 a.m. to 8:00 a.m. Security will be provided for the evenings of the 10th, 11th, 12th, 18th, and 19th with the understanding that the Georgia Apple Festival, Ellijay Lions Club nor Gilmer County Chamber of Commerce is not, and will not be responsible in any way for loss or damage to participant's property. Exhibitors are responsible for their personal and property liability.
3. Vendors participating in both weekends WILL NOT have access to their booth the week in between the shows.
4. Exhibitors must furnish their own display tables, skirting, chairs, extension cords, tents, etc. All displays must be designed, constructed and operated in good taste.
5. All displays, transactions, signage, and activities must be confined to exhibitor's assigned space. Signs, tents, canopies or any other part or display may not extend over or into walkways.
6. "Discount, marked down, reduced" type signs are NOT permitted.
7. Booths may not be sublet or shared with another exhibitor or artist.
8. All booths must be set up and manned by 8:30a.m. on each morning of the show.
9. All vehicles must be removed from the fairgrounds by 8:00a.m. each morning. NO vehicles are allowed on the fairgrounds during show hours. All vehicles should be parked in designated vendor parking.
10. Only official Apple Festival motorized carts and emergency vehicles will be allowed within the fairgrounds during show hours.
11. If you have to restock from your trailer or vehicle during festival hours, please be prepared to do so yourself.
12. No booths will be allowed to breakdown prior to the close of business at 5:00p.m. on Sunday.

ADDITIONAL FESTIVAL RULES

1. NO ANIMALS (including pets) are allowed on the fairgrounds with the exception of identifiable service dogs.
2. Smoking, alcoholic beverages, firearms, and controlled substances are prohibited on the fairgrounds at all times. Any violation will result in immediate removal from the premises.
3. No political rallies, speeches, campaign hand bills or political solicitations of any kind are allowed on the fairgrounds, both inside and outside the fenced areas.
4. Gas powered generators are strictly prohibited.
5. Georgia state/County Sales tax of 7% MUST BE charged on all sales. Exhibitors are solely responsible for collecting, reporting and paying all taxes collected to the Georgia Department of Revenue, Compliance Division. Forms are included in your packet, upon check-in.
6. **All Food items including mixes and pre-packaged food items will be required to provide certificate of insurance listing Ellijay Apple Fest Inc. as an additional insured or purchase product liability insurance through our carrier. More information on insurance will be provided upon acceptance.**
7. Electricity is a paid amenity and is limited to those who specifically need it to demonstrate their craft, food production or other necessary functions.
8. Disruptive, rude or disrespectful behavior toward other vendors, volunteers, patrons or merchants will not be tolerated. Management reserves the right to remove or ban any person(s) who are not in compliance with the festival rules and regulations.

GEORGIA APPLE FESTIVAL IS A RAIN OR SHINE EVENT!

We thank you for your interest in the 48th Georgia Apple Festival!

Georgia Apple Festival Arts & Crafts Show ~ PO Box 1225 Ellijay, GA 30540 706.636.4500
gaapplefestival@ellijay.com www.georgiaapplefestival.org www.facebook.com/georgiaapplefestival